



Privacy & Cookie Policy

Osmaston Park

Version 1.0

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Privacy & Cookie Policy

OSMASTON PARK

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1. Privacy Policy

Osmaston Park ("we", "our" or "us") is committed to protecting and respecting your privacy.

This Privacy Policy explains how we collect, use and protect your personal information when you visit our website, make an enquiry, or contact us regarding weddings, events or other services.

We process personal information in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

2. Information We Collect

Depending on how you interact with us, we may collect:

Information you provide

- Name
- Email address
- Telephone number
- Postal address (where applicable)
- Wedding or event details
- Messages submitted through our enquiry forms
- Any other information you choose to provide

Technical Information

When you visit our website, limited technical information may be collected automatically, including:

- IP address
- Browser type
- Device type
- Operating system
- Pages visited
- Date and time of access

This information is used only to maintain the security and functionality of our website.

3. How We Use Your Information

We use your information to:

- Respond to enquiries
- Provide information about our venue and services
- Arrange venue visits
- Communicate regarding wedding or event bookings
- Manage contracts and bookings
- Improve our website
- Comply with legal obligations

We do **not** sell your personal information to third parties.

4. Legal Basis for Processing

We process your personal information under one or more of the following lawful bases:

- Legitimate interests
 - Performance of a contract
 - Compliance with legal obligations
 - Your consent (where required)
-

5. Sharing Your Information

We only share personal information where necessary.

This may include:

- Professional advisers
- IT and website service providers
- Legal or regulatory authorities where required by law

We do not use your information for third-party marketing.

6. Data Retention

We retain personal information only for as long as necessary.

Typically:

- General enquiries – up to 12 months
- Booking information – up to 7 years where required for accounting or legal purposes
- Correspondence – as reasonably necessary for business administration

Information that is no longer required is securely deleted.

7. Data Security

We take appropriate technical and organisational measures to protect personal information against:

- Unauthorised access
- Loss
- Misuse
- Alteration
- Disclosure

While we work to protect your information, no internet transmission can be guaranteed to be completely secure.

8. Your Rights

Under UK GDPR you have the right to:

- Access your personal information
- Correct inaccurate information
- Request deletion of your information
- Restrict processing
- Object to processing
- Request transfer of your data where applicable
- Withdraw consent where processing is based on consent

You may also lodge a complaint with the UK Information Commissioner's Office (ICO) if you believe your information has been handled improperly.

9. Contact Information

If you have any questions regarding this Privacy Policy or your personal information, please contact:

Osmaston Park
Okeover Estate Office
Okeover
Ashbourne
Derbyshire DE6 2DE

Email: enquiries@osmastonpark.com

Cookie Policy

What Are Cookies?

Cookies are small text files stored on your device that help websites operate efficiently.

Cookies Used on This Website

At the time of publication, the Osmaston Park website uses only cookies that are necessary for the basic operation and security of the website.

We do **not** currently use:

- Google Analytics
- Google Tag Manager
- Marketing cookies
- Advertising cookies
- Third-party tracking cookies
- Newsletter tracking technologies

Should this change in future, this policy will be updated accordingly.

Essential Cookies

Essential cookies enable functions such as:

- Website navigation
- Security
- Form submission
- Basic website functionality

These cookies cannot be disabled without affecting how the website operates.

Managing Cookies

Most web browsers allow you to:

- View stored cookies
- Delete cookies
- Block cookies
- Receive notifications before cookies are stored

Please note that disabling essential cookies may affect the functionality of this website.

Third-Party Websites

Our website may contain links to external websites.

We are not responsible for the privacy practices or content of those websites. We recommend reviewing their privacy policies before submitting personal information.

Changes to This Policy

We may update this Privacy & Cookie Policy from time to time to reflect changes in legislation or our services.

The latest version will always be available on our website.

Document Information

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